



Reading Comprehension (40 points)

Question Number One: (20 points)**Read the text then do the tasks below:**

Do you sometimes feel that you're wasting a lot of your time and not getting enough done? Don't worry – you're not alone. Most of us fail to manage our time effectively. There are lots of books about time management on the market, but you don't need to waste time (and money) reading them. Here are some tried and tested tips for getting things done.

Tip 1: _____

It's so easy to make excuses and find ways to avoid the thing you know you should be doing. Experts advise us to break this habit by becoming aware of our own excuses. The 'right time' to do something never arrives: the best time to do something is usually now. Once you've got started, you'll probably find that it wasn't as hard as you thought.

Tip 2: _____

It's important to make yourself a 'to do' list or exam revision timetable, but remember that listing things isn't the same as doing them. Once you've worked out what needs to be done, decide which tasks have the highest priority and **which** can be left till later.

Tip 3: Keep going.

It's inevitable that things don't always go as well as you expect them to. If you find that you've 'hit a wall', there are two things you can do. First, persevere: with a bit more effort, you may find that you break through the wall. But if that doesn't work, try having a (short) break. Do something completely different, and come back to the task.

Tip 4: _____

Even if you're under stress, there's no point making yourself ill – that will just make the pressure worse. Make sure you remember to eat regularly and healthily, and, even though it may be hard, try to get enough sleep.

Tip 5: _____

You can't always make your brain work 'on demand'. Don't spend too long on one task, and learn to recognise when you're slowing down. Divide large tasks into smaller parts that are easier to manage, and reward yourself for completing them by doing something fun.

A. Choose the best title A–D for each tip above:**(6 points)**

- A. Look after yourself B. First things first
C. Just do it! D. One step at a time

B. Answer the following questions:**(6 points)**

1. What should you do after making a 'to do' list?

2. What can you do if things don't go as well as you expect them to?

- a. _____
b. _____

C. Decide whether these statements are True or False:**(8 points)**

1. Experts advise us to become aware of our own excuses of delaying things. ()
2. Working without sleep is an effective way to get more done. ()
3. You should keep working on one task even if your brain is slowing down. ()
4. The relative pronoun (**which**) line 13 refers to the word (tasks). ()

Question Number Two: (20 points)**Read the text about (My dream job) and do the tasks below:**

Ever since I was a child, I have dreamed of becoming a travel photographer. At first, it was only a fantasy, but later I revealed this dream to my family and friends. They were surprised but supportive. I love exploring new places, meeting people, and capturing moments through my camera.

This passion started when I got my first camera as a birthday gift. From that day, I knew I wanted to turn this hobby into a real career. Traveling allows me to learn about different cultures and traditions.

Some people say this job does not offer much job security, but for me, the joy and passion outweigh the risks. I believe that doing something you love is more important than choosing a career only for money. Of course, I also need to make a living, and I plan to sell my photos and work with travel magazines.

In the world of work, there are many safe choices, but I choose a path that makes me happy. I want my pictures to inspire others to see the beauty of the world. My dream job is not just work; it is a way of life.

A. Choose the correct answer:**(8 points)**

1. The writer's dream job is to become a _____.
a) teacher b) travel photographer c) doctor d) pilot
2. The writer revealed his dream to _____.
a) strangers b) his teachers c) his family and friends d) no one
3. Traveling allows the writer to _____.
a) rest at home b) become a security guard
c) play games d) learn about cultures and traditions
4. The writer plans to make a living by _____.
a) selling photos and working with magazines b) teaching in schools
c) hiring a gallery d) opening a shop

B. Decide whether these statements are True or False:**(6 points)**

1. The writer's family supported his dream. ()
2. The writer thinks that money is the most important thing when choosing a career. ()
3. Seeing the beauty of the world through the writer's pictures is what he wants. ()

C. Complete the following sentences:**(6 points)**

1. The writer enjoys exploring new places and _____ people.
2. The writer's passion began when he received _____.
3. There are many _____ in the world of work as the writer says.

Vocabulary: (25 points)

Question Number Three: (25 points)

A. Match the words in the box with their meanings below:

(10 points)

colleague / fees / worth / set / lack

1. _____: complete group
2. _____: money you pay for a service
3. _____: someone you work with
4. _____: giving good value
5. _____: not having enough

B. Complete the sentences with words from the box:

(5 points)

stuck / impatient / citizens / infuriated / prospects

1. The local _____ organized a cleanup event to improve their neighbor's park.
2. The sudden increase in prices _____ the small business owners.
3. I was _____ in traffic for over an hour because of an accident on the main street.
4. The company's new product line has great _____ for success in the coming years.
5. My father got _____ after waiting for a long time in the slow line at the bank.

C. Circle the correct answer:

(10 points)

1. The bus arrived (**in time** / **on time**), exactly at 2:00 PM.
2. The old car always seems to (**break down** / **breakdown**) when we are in a hurry.
3. Rania and I still keep in touch (**with** / **for**) each other, even though we live in different cities.
4. You should go to the front desk (**on demand** / **on arrival**) at the hotel to get your room key.
5. My friend and I are the (**co-founders** / **mislead**) of the new tech startup in Ramallah.

Language: (25 points)

Question Number Four: (25 points)

A. Complete the sentences with the correct tense of the verbs in brackets:

(7.5 points)

1. The factory _____ new prototypes every month to meet customer demand. (**produce**)
2. Yesterday, the technician installed a new machine in the workshop, and it _____ working immediately. (**start**)
3. While we _____ dinner, the lights turned off. (**have**)
4. The phone _____ loudly right now. Can you answer it? (**ring**)
5. My brother and I _____ with my grandma for a long time. (**live**)

B. Circle the correct answer:

(7.5 points)

1. She explained how to have (**her car cleaned** / **cleaned her car**).
2. You should remember (**to bring** / **bringing**) your ID to the interview.
3. I feel exhausted, so I think I (**will** / **may**) go to bed soon.
4. He regrets (**hadn't saved** / **not saving**) enough money earlier.
5. He's quite unpopular, so he (**will** / **probably won't**) win the election.

C. Rewrite the following using the words between brackets:

(8 points)

1. "Where do you usually spend your holidays?" (I asked him)

2. "Be careful not to open that window". (He warned us against)

3. "Can you be on time please?" (The teacher asked her)

4. I didn't practice playing the piano when I had the chance. (She wishes)

D. Add question tags to the sentences below:

(2 points)

1. You don't like coffee, _____?
2. He has been to London, _____?

Writing: (10 points)

Question Number Five: (10 points)

Choose one of the following writing tasks:

اكتب موضوعا واحدا من احد الموضوعين

1. You are Ahmad, 18 years old, write **an application form** to (The Future College for Vocational Training) about: (**Car Maintenance and Repair Course**) which focuses on: identifying different car parts and their functions, repairing and replacing damaged parts, performing routine maintenance (oil change, filters, brakes, tires, etc.).

Explain your reasons for choosing this course, your experience in the field and how you expect your interest in the subject to develop.
2. You are Salma, 17 years old. Write an **inquiry letter** asking if the local company in your city offers part-time training opportunities concerning (**Online Marketing Projects**).
Introduce yourself / explain your purpose / dates of training / what you are studying / offer to provide more details if necessary.

The End